Direct Answers To Questions About Electronic Contribution

Q. What is electronic contribution?
A. Electronic contribution is an automatic transfer program which allows you to make contributions without writing checks

Q. What is the advantage of electronic contribution?
A. It saves time! It saves work! It simplifies your life! You also help the church stabilize its budget and save money

Q. How is my electronic contribution automatically deducted from my account?
A. Once you authorize the transfer, your specified contribution is electronically transferred directly from your checking or savings account to the church's account.

Q. When will my contribution be deducted from my account?
A. On its due date. You never have to worry about forgetting a payment or mailing it on time.

Q. If I do not write checks, how do I keep my checkbook balance straight?
A. Since your contribution is made at a pre-established time, you simply record it in your check register on the appropriate date.

Q. Without a canceled check, how can I prove I made my contribution?
A. Your bank statement gives you an itemized list of electronic transfers. It is your proof of contribution.

Q. Is electronic contribution risky?
A. Electronic contribution is less risky than check contribution. It cannot be lost, stolen or destroyed in the mail. It has an extremely high rate of accuracy.

Q. What if I change bank accounts?
A. Your church office will provide a new authorization form for you to complete.

Q. How much does electronic contribution cost?
A. It costs you nothing and saves you time.

Q. What if I try electronic contribution and don't like it?
A. You can cancel your authorization by notifying us any time. But, once you've enjoyed the convenience, time and money savings of electronic contribution, we doubt you will want to go back to making contributions the way you did before.

Q. How do I sign up for electronic contribution?
A. Complete and sign the authorization form below and return it to the church office along with a voided check or savings deposit slip.

Church of St. Michael Building Fund

ES264001

For Office Use Only	Envelope Number:	
1st Contribution Date:	Last Contribution Date (if specified):	Total Contribution Amount (if specified):
Contribution Information	Contribution Amount Collected (check one): $_____ $_____ $_____	❑ Semimonthly (Transferred on the 1st and the 15th) ❑ Monthly (The 1st or 15th CIRCLE ONE) ❑ Quarterly (The 1st of the month beginning _____)

Name on account (Please Print):

Address:

City: State: Zip:

Please accept my ongoing contribution from my:
❑ Checking Account (Attach a voided check)
❑ Savings Account (Attach a savings deposit slip)

Routing #: **Routing number must start with 0, 1, 2, or 3, is 9 digits long, and is located at bottom of check between these symbols ⑆:⑆:**	Account #:

I authorize **Church of St. Michael Building Fund** to process debit entries from my account. This authority will remain in effect until I give reasonable notification to terminate this authorization or until the last specified payment date.

Authorized signature on account: Date:

Please attach a voided check or savings deposit slip